

Your Roadmap to Extraordinary

how

You CAN achieve your dreams

1



Vision Statement

Describe your desired future in as much detail as possible

2



Your Compelling WHY

Write a heart-felt description for why this vision is important to you

3



Goals/STRATEGY

Set 3 to 5 year goals and plan your strategy for achieving them

4



Set Your Weekly ACTION PLAN

Outline at least 5 tasks each week that will move you towards your goals. Focus on accomplishing those tasks

5



Learn From Your Actions

Learn your most and least productive times and make note of the things you tend to avoid from your Focus5 Reports

6



Accountability

Make progress 3 times faster when you share your tasks and are accountable

7



Coaching

Use a coach to progress even faster by focusing on what matters most

8



Feedback

Ask for feedback from bosses, peers and customers to continue to make Visible Progress



Once you learn this process you will realize that your ability to succeed has been within you all along.

Your ability to FOCUS on what matters most is the key!

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